**Big Rapids Community Library**

**Library Board Meeting Minutes**

**May 9, 2019**

The Library Board meeting was called to order by M. Emerson at 5:35 PM.

Board Members in attendance: Mae Emerson, Sharon Kuhn, Chris Cook (Assistant Director), and Lauren Moran (Director).

Absent: Catherine Johnson and Beth Schoenlein. Alma Wortley had told the Board at the April board meeting that her term was up. (New Board Member is expected to be appointed and attend the June meeting.)

Public in attendance: Paul Priebe

Since there was not a quorum of Board Members present, most issues were discussed but action will wait until a quorum is present at a future meeting.

**Meeting Minutes**

The April 2019 Board Meeting Minutes will be reviewed at the next board meeting.

**Correspondence and Communication** – Thank you note received from the Chamber of Commerce relating to library’s participation at the Community and Family Expo.

**Public Comment** – None.

**Financial Report**

*April 2019 Revenue and Expenditure Report from City of Big Rapids*. Members perused the report but no action was taken since a quorum of members was not present.

**Circulation and General Statistics**

The circulation and general statistics were reviewed for the month of April 2019. The report was accepted and will be put on record.

**Director’s Report (Lauren Moran)**

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

* Early Literacy Activity Calendars
* May Get Caught Reading Month and Michigan Notable Book Display 2019
* Michigan Education Trust Presentation May 14th at 6pm
* Information Table at Family EXPO
* Screen Free Week Information for Families
* Reading is Fundamental Books for Ownership Grant $1500 Friends/$1500 from RIF
* Money Smart Week Book Giveaway: *Earn It* by Cinders McLeod
* Purchased and Delivered Board Books for Catch ‘Em in the Cradle
* Grief Support Group from Spectrum Health

Assure equal access to all Materials Using Appropriate Technologies

* Chris Cook supplies technology classes and help
* Replaced broken TV monitor in the Literacy Room
* Created DVD Series section
* Promoting KanopyKids streaming service

Other Projects Include:

* MOISD Early Lit Fair 5/15
* Outreach Table at Farmer’s Market: Farmer’s Market StoryWalk August 9th
* Talking is Teaching Early Literacy Initiative/Mecosta County Reads
* First Book OMG Grant
* In/Out Art Installation from Detroit Institute of Art & ArtWorks
* Stork Storytime

Upcoming Events:

* May 10th 7pm Traditional Folk Songs of the Great Lakes w/Adam Miller
* Bob Eastley, Author of *I Like That Word: The Daily Gripe Strikes Again* 5/21 at 6pm
* True Story Book Club discussion with *New Replica Dodge* author Natalie Ruth Joynton
* June 1st 10am-12pm Mini Used Book Sale in Community Room
* June 13th Faygo Book Program with Michigan Notable Author Joe Grimm
* Scholastic Book Fair 17th-21st Online: June 10th-25th Goal: $2500 in sales
* Star LAB JUNE 19th at City Hall
* Chicken BBQ (Bring A Dish?)
* All Creatures Bat Program 26th
* Community Block Party June 27th
* Summer Reading Kickoff June 28th
* Summer Sci-Fi Films: E.T., Wall-E, Star Wars: The Force Awakens, Captain Marvel

**Old (unfinished) Business**

* Mission and Vision/Strategic Plan – tabled any discussion and work on these items until the September Board Meeting.

**New Business**

* The proposed 2019-2020 Budget was distributed. Lauren mentioned that she is asking for more funds and is hopeful the proposed budget will be accepted by the City Commission. (Lauren stated that she was not forced to make any cuts to next year’s budget, unlike what had happened in recent years.)
* Overview of Summer Reading: A Universe of Stories. Planned programs with performers, summer movies and other events were outlined in the Director’s Report. The Summer Reading brochures have not yet been finalized.

**Unscheduled Business**

A copy of the latest park plan was handed out and some discussion followed. A decision on the submitted DNR Grant the City has applied is not expected until late summer at the earliest. Questions were raised about the amount of parking as outlined in the plan. Paula said she will check to see if the street parking can be improved by possibly having the parking spaces marked like in the main blocks of the downtown area.

Next meeting is scheduled for June 13, 5:30 PM.

M. Emerson adjourned the meeting at 6:20 PM.

Respectfully submitted,

Chris Cook, Assistant Library Director