**Big Rapids Community Library**

**Library Board Meeting Minutes**

**June 13, 2019**

The Library Board meeting was called to order by M. Emerson at 5:26 PM.

Board Members in attendance: Mae Emerson, Sharon Kuhn, Jennifer Njenga, Beth Schoenlein, Catherine Johnson, Chris Cook (Assistant Director), and Lauren Moran (Director).

Public in attendance: Paula Priebe (City of Big Rapids) and Lynn Anderson (Friends of the Library)

**Meeting Minutes**

The May 2019 Board Meeting Minutes were reviewed and accepted with the only correction was that Paula’s first name was incorrect (typo).

The April 2019 Board Meeting Minutes were also reviewed and accepted under the same motion put forward by S Kuhn, seconded by C Johnson; the motion passed unanimously.

**Correspondence and Communication** – None.

**Public Comment**

Lynn Anderson told the Board that the Friends of the Library have provided the library with $4,600 this year. The funds were used for licenses for summer movies, other summer reading program and material costs, and Catch ‘Em in the Cradle book purchases.

**Financial Report**

*May 2019 Revenue and Expenditure Report from City of Big Rapids*. Motion was made by S Kuhn and seconded by C Johnson to accept the report; the motion passed unanimously.

**Circulation and General Statistics**

The circulation and general statistics were reviewed for the month of May 2019. The report was accepted and will be put on record.

**Director’s Report (Lauren Moran)**

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

* Census Recruiter Hours in Library June 11th, July 8th, and August 21st 1-4pm
* Universe of Stories Summer Reading Displays
* The Faygo Book Program
* Presentations to Northwest Michigan Coalition for Chronic Disease Prevention

And City Council about Library Programs and Services

* Budget Approved and Collection Development budgets were all increased, allowing us to purchase more material for the collection in the coming year.

Assure equal access to all Materials Using Appropriate Technologies

* Network and Wifi upgrade in Process
* DIA Installation of Animals in Landscape by Franz Marc in Anna Howard Shaw Park
* Library Card Scholarships from Great Start Collaborative for non-resident families attending the BookWalk ($25 per card)
* Library Cards for Big Rapids Employees and Students with proof of enrollment/employment.
* Institute 7 Day Loans for New Adult Bestsellers
* Purchased $3000/808 books from RIF grant to give away over the summer

Other Projects Include:

* Outreach Table and Storytime at Farmer’s Market
* Farmer’s Market StoryWalk August 9th
* Adult Education Collaboration with Ferris and MOISD

Upcoming Events:

* June 13th Faygo Book Program with Michigan Notable Author Joe Grimm
* Scholastic Book Fair 17th-21st Online: June 12th-25th Goal: $2800 in sales
* Starlab June 19th from 3-5pm at City Hall
* Chicken BBQ at the Sawmill 5-9pm June 22nd
* All Creatures Bat Program 11am June 26th
* Outreach Table at Community Block Party June 27th
* Summer Reading Kickoff June 28th
* Summer Sci-Fi Films: E.T., Wall-E, Spider-Man: Into the Spider-verse, Captain Marvel

**Old (unfinished) Business**

The *April 2019 Revenue and Expenditure Report from City of Big Rapids* was reviewed and accepted. The April Board Meeting Minutes had been handled earlier in the meeting.

**New Business --** Welcome Jennifer Njenga to the Library Board

**Unscheduled Business**

Paula’s update on the DNR Grant for the Anna Howard Shaw Park was that next week there is a site visit from the grant committee. No other new information is available.

Next meeting is scheduled for August 8, 2019 at 5:30 PM. (There is no meeting in July.)

M. Emerson adjourned the meeting at 5:55 PM.

Respectfully submitted,

Lauren Moran, Library Director